

## HEALTH POLICY INTERNSHIP OPPORTUNITY

### About ITUP

[Insure the Uninsured Project \(ITUP\)](#) is a 25-year old independent 501(c)(3) nonprofit organization that serves as a neutral health policy convener, expert in policy analysis, and a health ecosystem backbone organization. Through our in-person and virtual convenings, and our high-level fact sheets, policy forums, and in-depth briefs, we bring together unique stakeholders—both health policy experts and novices—in ways others cannot and do not. We create connections across multiple health sectors, geographies, health policy areas, and levels of government, all in furtherance of achieving universal health care coverage and meaningful access for all Californians. Our audience includes a network of over 3,800 California elected and appointed officials, Legislative and Executive Branch staff, state and local consumer advocates, counties, labor, business, health plans, health providers (clinics, hospitals, behavioral health, and non-traditional providers), and community-based organizations.

### Description of the ITUP Internship Program

ITUP interns are an integral part of the ITUP policy team. Under the mentorship of the Director of Policy, ITUP interns assist the policy team in the research and writing of ITUP publications, including easy-to-read fact sheets, policy briefs, and/or state Legislative and budget updates.

Some examples of publications ITUP intern alumni have worked on include ITUP's [Ten Annual Regional Coverage Fact Sheets](#), [Health Information Exchange](#), and [Medicare and Health for Aging Californians](#)

*Internship duties and responsibilities may include:*

- Researching and writing publications on ITUP's policy priority topics;
- Participating in weekly policy-team and all staff meetings;
- Contributing to a comprehensive and organized resource library on health care and health policy resources;
- Communicating internally and with external partners on policy research topics; and,
- Social media tracking of articles on health care, health policy, and partner organization events and publications.

*ITUP interns can expect:*

- Ownership in the development and writing of at least one ITUP publication, depending on ITUP policy needs;
- Education and guidance on the California state Legislative and Budget processes;
- Opportunities to contribute to ITUP's policy priorities and goals;
- Professional development opportunities, including, but not limited to:
  - Planning and executing presentations on research and ideas;
  - Attending health policy conferences;
  - Engaging with health stakeholders; and,
  - Networking with state-wide and national health policy experts.

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### Intern Qualifications

- Applicants must be actively enrolled in a graduate program;
- Interest and experience in health or public policy research;
- Passionate about ITUP's mission and vision;
- Excellent writing, research and communication skills;
- Strong interpersonal skills, professional work ethic, and reliability;
- Must be a California resident; and
- Knowledge of California's health care delivery system or health care policy, a plus.

### Internship Period

ITUP interns commit to working remotely 10-15 hours per week, for a minimum of four months (about one quarter, semester, summer, etc). ITUP works with selected candidates to determine the hours and schedule that best meets the need of ITUP and the intern(s). Extending the internship longer than the four-month commitment is possible.

### Benefits

ITUP has a long-standing commitment to offering internship opportunities in support of future health policy leaders. Many former ITUP interns work in prestigious positions in health care and health policy. Interns work closely with the ITUP health policy staff who have decades of knowledge and expertise in California health policy.

### Compensation

ITUP interns are paid \$18.00 per hour. ITUP reimburses for travel-related costs when necessary.

### How to Apply

To apply, please send a cover letter and resume to [info@itup.org](mailto:info@itup.org) with "ITUP Internship" as the subject of the email.

For more information about the internship program, contact Marissa Montano, ITUP's Director of Policy at [marissa@itup.org](mailto:marissa@itup.org).